



National Economic and Fiscal Commission

REVIEW OF INTERGOVERNMENTAL FINANCING

PRELIMINARY DRAFT

**Specification of Responsibilities of Provincial Governments
(including districts) and Local-level Governments**

***Presentation to Governors Conference Mt Hagen
18-20 October 2005***

Specification of Responsibilities of Provincial Governments (including districts) and Local level Governments

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What services are Provinces responsible for funding?

A key principle of the proposed changes to intergovernmental financing is to **link funding to function**. In order to do this, NEFC has to make some assumptions about what services provinces, districts and LLGs are responsible for.

To determine what services Provinces are responsible for the NEFC initiated a *responsibility specification exercise (RSE)*.

It was not possible to study in detail all sectors. Instead key sectors were chosen where:

- responsibility is split across different levels of government for example the national, district and provincial governments; and/or
- there is significant resources at the provincial or district level.

We concentrated on the following key sectors:

- Agriculture and Livestock;
- Education;
- Health;
- Infrastructure;
- Lands and physical planning;
- Village courts and community based corrections
- Fisheries; and
- Forestry.

This was not a desk-based exercise. We realized that it was vital that this exercise must be a product of a collaborative, consultative process with all stakeholders. For each very specific function (for example, provision of family health services), we asked a range of national officers: who do you think has the policy, implementation and funding responsibilities? We then traveled to selected provinces and asked provincial and district officers to give their opinions on the 'national view'.

The information collected about each sector was collated into a matrix that shows which level of government (National, Provincial, District or Local-level) is responsible for a particular function (for example, family health services). The following tables are a summary of those very detailed documents.

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The responsibility specification exercise is **not** a description of how responsibility **should** be shared between the levels of government. The exercise describes **how responsibility is shared at the moment**. Since this is subject to change and dispute, NEFC needs to continue consulting with line agencies and provincial governments.

Ultimately this exercise has allowed us to determine what Provinces are responsible for so that we can then determine the actual cost of providing those services.

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Agriculture

| <i>National</i> | <i>Provincial/District</i> | <i>Local</i> |
|---|---|---|
| Policy development and implementation | | |
| <p>Commodity Boards and Corporations (Cocoa, Kokonus Industri Korporation, Coffee Industry Corporation, Oil Palm Industry Corporation, Livestock Development Corporation, Spice Industry Board) determine policy, guidelines, levies</p> <p>Nation Department Agriculture and Livestock (NDAL) (Rubber Board) determines policy for rubber, horticulture, food security, alternative crops</p> <p>NDAL overall monitoring of sector</p> | <p>Liaison with commodity boards in province; input into operational and province specific policies and plans and distribute to farmers (Cocoa, coconut, coffee, oil palm, rubber, livestock, spice, horticulture, food security)</p> <p>Develop Province policies for agricultural development in the province (cocoa, coconut, coffee, oil palm, rubber, livestock, alternative crops, spice, horticulture, food security).</p> <p>Districts provide information and input into provincial policy (cocoa, coconut, coffee, oil palm, rubber, livestock, alternative crops, spice, food security)</p> <p>District policies may be initiated through the JDP&BPC (major crops coconut, coffee, oil palm, rubber, livestock, alternative crops, spice, horticulture, food security)</p> <p>Districts pay for fuel costs to distribute the information (cocoa, coconut, coffee, oil palm, rubber, livestock, alternative crops, spice)</p> | <p>Local Planning Committee makes input into Oil Palm Industry Corporation Board</p> <p>Collects and distributes some information</p> |

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| <i>National</i> | <i>Provincial/District</i> | <i>Local</i> |
|---|--|--|
| Monitoring and evaluation | | |
| <p>NDAL undertake sector wide monitoring and reviews (Cocoa, coconut, coffee, oil palm, rubber, livestock, alternative crops, food security)</p> <p>In relation to livestock, monitors slaughtering facilities</p> | <p>Program monitoring; maintain data; advise on compliance; provision of information to NDAL on performance of companies involved in buying (cocoa, coconut, coffee, oil palm, rubber, alternative crops, spice, horticulture, food security)</p> <p>Maintain data, provide information on slaughtering facilities to NDAL and Livestock Development Corporation</p> <p>District offices monitor projects initiated in Province in district (cocoa, coconut, coffee, oil palm, rubber, livestock, alternative crops, spice, horticulture, food security)</p> <p>Districts through the JDP&BPC may establish livestock projects e.g. piggery, poultry</p> | <p>Monitor inputs e.g. number of trees planted. (cocoa, coconut, coffee, oil palm)</p> |
| Research and development | | |
| <p>Research and development in relation to commodities—in most cases undertaken by commodity boards; some commodity boards also operate crop-specific research stations</p> <p>Research and development in relation to food security—some by DAL</p> <p>No research underway on rubber</p> <p>National Agricultural Research Institute for alternative crops, spice, horticulture, food security.</p> | <p>Operate smaller agricultural research stations (may be located in districts)</p> <p>Identify research areas, provide information (districts also identify research areas) and refer to NDAL or NARI (Cocoa, coconut, coffee, oil palm, livestock, alternative crops, spice, horticulture)</p> <p>Conduct some research in relation to livestock e.g. trial of new breeds, joint funding with NARI on alternative crops, horticulture</p> <p>Establish buying and selling companies (cocoa)</p> <p>Investigate suitability of land for development (districts liaise with provincial HQ staff) (cocoa, coconut, coffee, oil palm)</p> | |

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| <i>National</i> | <i>Provincial/District</i> | <i>Local</i> |
|--|---|--------------|
| Marketing and quality control | | |
| <p>Marketing and quality control—largely through commodity boards (Cocoa, coconut, copra, coffee, oil palm, rubber, spice)</p> <p>DAL and IPA produce marketing information (cocoa, coconut, copra, coffee, coconut, spice)</p> <p>Licensing, inspection and monitoring of buyers, processors and exporters (cocoa, coconut, copra, spice)</p> <p>Price stabilization (cocoa, coconut, copra, spice)</p> | <p>Acquire and distribute marketing, quality and price information to farmers (cocoa, coconut, coffee, oil palm, livestock, alternative crops, spice, horticulture)</p> <p>Train inspectors (cocoa, coconut, coffee, oil palm)</p> <p>District extension officers act as inspectors (cocoa, coconut)</p> <p>Membership of Cocoa Appeals Committee</p> <p>Provide information for use on licensing reviews (cocoa, coconut, coffee, oil palm, alternative crops, spice)</p> <p>District officers provide information on licensing reviews (cocoa, coconut, coffee, oil palm, alternative crops, spice)</p> <p>District officers provide funding for fuel costs of travel to disseminate price information (cocoa, coconut, coffee, oil palm, livestock, and spice)</p> <p>Provide information on food safety and ensure abattoirs are clean</p> <p>Maintain abattoirs</p> <p>No Provincial or district involvement in quality or marketing for rubber</p> | |

PRELIMINARY DRAFT ONLY

| <i>National</i> | <i>Provincial/District</i> | <i>Local</i> |
|--|---|--------------|
| Quarantine | | |
| Quarantine—largely undertaken by NAQIA Cocoa Board, KIK Board, CIC, OPIC undertakes some inspection activities | In relation to livestock and horticulture provide information on potential risks | |

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Education

| <i>National</i> | <i>Provincial/District</i> | <i>Local</i> |
|--|--|--------------------------------------|
| Policy and planning | | |
| National Education Board National Education Plan Determines quotas and fees National Education Department determines teacher student ratio | Provincial Education Board develops Provincial Education Plan Advise National Department and Board | Determine local education priorities |
| Education Administration | | |
| Provide and distribute first and third quarter school fee subsidies Determines level of school fees | Distribute school fee subsidy in second and fourth quarter Compile district monthly reports and submit quarterly | |
| Teacher training, recruitment and deployment | | |
| Teaching Services Commission employs teachers and sets conditions of service Pre-service training (including elementary teachers) Pre service teacher training and registration In-service training | Teacher recruitment and deployment Prepare salaries budget and administer payroll Pay teacher leave fares Selects applicants for in service training, organize venues and transport (districts may also assist) | |

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| <i>National</i> | <i>Provincial/District</i> | <i>Local</i> |
|---|---|--|
| Curriculum | | |
| <p>Curriculum development (some local involvement). New curriculum distributed to Provincial headquarters (material replaced every five years or when a natural disaster declared)</p> <p>Preparation and distribution of grade 8, 10 and 12 exam papers to provincial headquarters</p> <p>Marking of grade 10 and 12 exam papers</p> | <p>Store and distribution curriculum materials to districts</p> <p>Acquire new materials when needed</p> <p>Distribution of exam papers to schools, arrange exam venues, fund attendance of supervisors and markers</p> <p>Return grade 10 and 12 exams papers unmarked to National department</p> | <p>For elementary schools, some locally based curriculum developed at community/school level</p> |
| Elementary Education | | |
| | <p>Decide whether to recognize new elementary schools</p> <p>District education officer liaises with Local-level Government</p> <p>Select candidates for pre service training</p> <p>Some assistance for pre service training e.g. arrange venues, transport (District also provide)</p> <p>School inspections (also District involvement)</p> | <p>Assist in securing land for new schools and also assist community with construction</p> <p>Construction and maintenance of schools and teacher housing</p> <p>Community selects language of instruction</p> <p>May undertake inspections of buildings that are council funded</p> |

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| <i>National</i> | <i>Provincial/District</i> | <i>Local</i> |
|--|--|---|
| Primary Education | | |
| Teacher training and in service training School inspections | District officer liaises with Local-level Government regarding school maintenance Some school inspections (district education office provides some logistic support) | Construction and maintenance of primary schools and teacher housing May undertake inspections of buildings if council funded |
| Secondary and Vocational Education | | |
| Operate and maintain National High Schools Determines grade 9 and 11 selection criteria Grade 10 and 11 exams prepared and delivered to Provincial headquarters Mark all grade 10 and 12 exams Granting of school certificate and higher school certificate Teacher rating, admission and registration Inspections | Operate and maintain Provincial high schools and secondary schools Maintenance (some district involvement and also liaises with Local-level Government) Some logistic support for National inspections (some district involvement) | |

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Health

| <i>National</i> | <i>Provincial/District</i> | <i>Local</i> |
|--|---|--|
| Health facility operations | | |
| <p>Operation, supervision, funding and staffing of Provincial Hospitals and specialist services.</p> <p>Develop standards for construction of rural facilities.</p> <p>Develop protocols for patient care in clinical facilities and standards for minimum requirements for supervision in clinical facilities.</p> <p>Specifications protocols for health radio network. Supply of initial radio network.</p> | <p>Operation, supervision, funding and staffing of rural district hospitals, health centres, health sub-centres and aid posts and urban day clinics. District staff operate rural facilities.</p> <p>Maintenance of rural hospitals, health centres. District maintains health centres, aid posts and health centre staff housing.</p> <p>Provide clinical services at rural health facilities. Patient transfers from rural facilities to Provincial Hospital.</p> <p>Maintain and replace provincial health radio network, purchase PANGTEL licences.¹</p> | <p>Additional funding of aid posts (rural local government). Additional funding of urban clinics (urban local government). Maintenance of aid posts and community health worker housing.</p> |
| Medical Supplies and equipment | | |
| <p>Purchase and distribution of medical supplies to provincial headquarters.</p> <p>Determine policy and standards for medical equipment. Purchase and supply equipment to provincial headquarters. Carry out major maintenance and repair.</p> | <p>Distribution of medical supplies from provincial headquarters to health centres and from district health centre to aid posts.</p> <p>Distribution of medical equipment to health facilities. District staff undertake preventative maintenance.</p> | |

¹ This is an area that is disputed. Provincial governments believe that maintaining the health radio network should be a national responsibility.

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| <i>National</i> | <i>Provincial/District</i> | <i>Local</i> |
|---|--|---|
| Health policy and monitoring | | |
| <p>Develop national health policy, national health standards. Determine reporting format for provincial health services National Health Board</p> | <p>Prepare provincial plans in line with National Health Plan Monitor health indicators in the province and report to National Health Department. District staff maintain health information records. Provincial Health Board and District Health Management Committees</p> | |
| Family health services | | |
| <p>Develop policy and programs for routine immunization, cold chain maintenance, nutrition and family planning. Purchase and distribution of vaccines to provincial headquarters. Supply and replacement of cold chain equipment. Develop policy and materials for village birth attendants, family planning, school child health and nutrition programs.</p> | <p>Distribute and maintain cold chain equipment to rural facilities. Distribute vaccines to rural facilities. Undertake supervision of district staff and maintenance of cold chain. Supply village birth attendant kits District health staff undertake clinic patrols to aid posts and clinic points. District health staff conduct school health visits, family planning clinics, nutrition and health awareness District staff train village birth attendants</p> | <p>Provide facilities for village patrols and clinics to be held. Assist village birth attendants to attend training courses</p> |
| Disease control | | |
| <p>Develop policy and standards for disease control programs, laboratory operation and testing. Operate Central Public Health Laboratory and provincial laboratories at provincial hospitals.</p> | <p>Conduct intervention and inspection (testing) programs. Operate smaller rural hospital laboratories Investigates, monitor disease outbreaks and coordinate emergency programs (district health staff may be involved) District health staff provide follow up care and patient screening</p> | |

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| <i>National</i> | <i>Provincial/District</i> | <i>Local</i> |
|---|---|--|
| Water supply and sanitation | | |
| Develop standards for water supply, sanitation and waste management. | Provide advice and support on construction of rural water supplies; environmental health inspection including water, sanitation and food safety standards. (may be done at district level) | Assist with construction of rural water supplies |
| Health Promotion | | |
| Develop policy and materials on health promotion and education; conduct research and develop training programs | Assist NDoH to conduct field research. Plan, supervise and conduct health promotion campaigns. District health staff carry out rural-based and village level campaigns. Distribute information to district health facilities. District staff distribute materials in rural areas. | |
| Training | | |
| Provide pre-service training for health professionals. Develop of staff in-service training programs, distribution of training materials to provincial health offices. Conduct in-service training. Set organizational structure, set personnel ceilings. (for national Department only??) | Conduct formal in-service training for district and facility health staff (all programs). | |

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Infrastructure

| <i>National</i> | <i>Provincial/District</i> | <i>Local</i> |
|--|--|--|
| Works and transport administration | | |
| <p>Department of Transport: National Land Transport Board Develop national transport plan. Set registration fee levels.</p> <p>Department of Works: Operate national Works office in Waigani and office in each province to undertake national works. Maintain plant and vehicle fleet in each province (Plant and Transport Branch)</p> | <p>Provincial Land Transport Boards Provincial Traffic Registries—collect licence and registration fees.</p> <p>Operate provincial Works office to undertake provincial works. Province may operate own vehicle fleet or hire from national Works Department. District administration may maintain and operate plant.</p> | <p>Local governments may operate road grading plant.</p> |
| Road and bridge construction and maintenance | | |
| <p>Department of Transport: Develop national transport plan.</p> <p>Department of Works: Classify roads. Set standards for road and bridge construction. Construction, design, feasibility and maintenance of national road and bridge network.</p> | <p>Construction, feasibility, maintenance in relation to trunk (provincial) and feeder (district) roads and bridges. Road construction and maintenance where funded by Joint District Planning and Budget Priorities Committee.</p> | <p>Support maintenance of district/local roads.</p> |

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| <i>National</i> | <i>Provincial/District</i> | <i>Local</i> |
|---|---|--|
| Government buildings | | |
| <p>Department of Works: Assistance with design, quantity surveying for public building projects. Prepare standard designs for public facilities (aid posts, health centres, school classrooms) Construction, feasibility, design, maintenance of national institutional buildings and institutional housing for national departments in provinces</p> | <p>Construction, feasibility, maintenance of provincial and district administration buildings and staff housing. Maintain district administration buildings and staff housing, DPI stations, aid post staff housing.</p> | <p>Maintenance of LLG offices and staff housing.</p> |
| Water transport | | |
| <p>Department of Transport: Develop water transport policy. Provide and maintain navigational aids.</p> | <p>Feasibility, construction and maintenance of provincial wharves, jetties. Wharf and jetty construction where funded by Joint District Planning and Budget Priorities Committee.</p> | |
| Air transport | | |
| <p>Department of Transport: Regulate civil aviation Maintenance, feasibility, construction and upgrading of provincial airports.</p> | <p>Maintenance, feasibility, construction and upgrading of rural airstrips. District monitors condition of rural airstrips.</p> | <p>Grass-cutting at rural air strips.</p> |

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| <i>National</i> | <i>Provincial/District</i> | <i>Local</i> |
|---|--|---|
| Tenders Board | | |
| Department of Works: Central Supply and Tenders Board Inspect and monitor Provincial Supply and Tenders Board | Provincial Supply and Tenders Board | |
| Radio communications | | |
| Pangtel: Regulate radio communications NBC: Operate national broadcasting services with offices in all provinces | Maintain and operate provincial VHF radio network. <i>Assist NBC with operational costs (CoS).</i> | Maintain radio in LLG office. |
| Power | | |
| Maintain power supply in PNG Power areas | Provide rural electrification to district headquarters—solar, hydro or diesel-powered generator, including replacement and maintenance. Districts supply fuel for district generators. | |
| Water supply and sewerage | | |
| Construct, operate and maintain town water supply and sewerage systems in all districts covered by PNG Waterboard and Eda Ranu | Operate and maintain town water supply and sewerage/nightsoil collection where not provided by PNG Waterboard or Urban LLG | Construct, operate and maintain town water supply and sewerage where not provided by PNG Waterboard or Provincial government (urban LLGs) |

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Lands

| <i>National</i> | <i>Provincial/District</i> | <i>Local</i> |
|---|--|--|
| Customary land | | |
| Registrar of Incorporated Land Groups Registration of customary land | Conduct field surveys, land investigation reports and draw survey plans for customary land registration Liaison between incorporated land group applicants and ILG registrar Liaison with landowners over acquisition of customary land for public purposes District liaises between landowners and Provincial Lands officer | Liaison with landowners for land investigations, compulsory acquisition, valuation of economic crops, application for formation of incorporated land groups. |
| Land dispute settlement | | |
| Land Courts are part of National Judicial Service? | Fund Local Land Courts and land mediators | Liaison with land mediators. |
| Alienated/Government land | | |
| National Lands Board | Provincial Land Board Operate land information system in province Collecting lease rental payments on government land and carry out inspections | |

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| <i>National</i> | <i>Provincial/District</i> | <i>Local</i> |
|--|---|--------------|
| Town Planning | | |
| National Physical Planning Board Certification of survey plans Regional survey offices (check??) Valuation (Valuer-General) | Provincial Physical Planning Board Carry out subdivision in town areas (feasibility, survey, design) Develop land use plan for town areas and submit zoning recommendations Submit valuation reports to Valuer-General | |

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Forestry

| <i>National</i> | <i>Provincial/District</i> | <i>Local</i> |
|---|---|--|
| Policy | | |
| PNG Forest Authority Development of national policy , formulate resource management plans Forest Research Institute conducts research Prepares stock inventory | Provincial Forest Management Committee Formulate provincial forest plans (districts have input into plan) Identifies plots for research and funds initial surveillance (e.g. camping, travel) | |
| Issue of permits and licensing | | |
| Regulate commercial logging and harvesting of forest products Liaises with developer and tenders, receives bids and prepares submissions to National Forest Board National Forest Board issues licenses and registers applicant, reviews extensions | Process applications for Timber Authorities including endorsing developer and recommending reviews of licenses | |
| Negotiation of projects | | |
| Negotiation of forestry projects including negotiation with landowners Distribution of royalty payments | Liaise and fund meetings with landowners during project negotiations, including negotiation over levies, royalty payments, reforestation and environmental levies Prepare Development Options studies for small-scale projects. District staff attend meetings on project negotiations. | Participate in project negotiations and Provincial Forest Management Committee Local-level Government negotiates development levies per project |

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| Regulation and monitoring of logging activities | | |
|--|---|---|
| Supervise logging activities including project supervision and approval of logging plans; ensure compliance with environmental conditions and logging permit conditions | Provincial forestry office provides information on compliance to PNGFA staff. Assist landowners to make complaints about non-compliance. Involves site visits and payment for travel. | Provide information on any illegal logging activities |
| <i>National</i> | <i>Provincial/District</i> | <i>Local</i> |
| Reforestation | | |
| Fund rehabilitation (reforestation and silviculture) activities Provide technical advice on reforestation Ensure an environmental plan developed Monitoring of environmental plan | Assist in supervising and monitoring rehabilitation activities. May be responsible for application of reforestation levy. Identify areas for research. Province meets cost of surveys. May acquire land (using environmental levies) for reforestation Visit sites where complaints made of non compliance with environmental plan. May engage and request assistance from Department of Environment and Conservation | |
| Marketing | | |
| Monitor marketing information; monitor quality (log grading); ensure accurate pricing; control exports Provide information on the industry | Provide extension services on establishment of small-scale sawmills | |

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Fisheries

| <i>National</i> | <i>Provincial/District</i> | <i>Local</i> |
|--|---|--------------|
| <p>Regulate commercial harvesting and resource management of all marine species (tuna, beche de mer, prawns, barramundi, reef fin fishing)</p> <p>Licensing, quarantine, marketing, quality control, monitoring, enforcement and training (tuna, beche de mer, prawns, barramundi, reef fin fishing)</p> <p>Sponsorship of aquaculture projects</p> <p>Joint PNG/Australia responsible for Torres Strait fisheries</p> | <p>Enforcement and monitoring, quality control where function has been delegated pursuant to MOA (tuna, beche de mer, prawns, barramundi, reef fin fishing).</p> <p>Some input into licensing decisions (tuna)</p> <p>Extension, marketing support for aquaculture and small-scale fishing projects (prawns, aquaculture, barramundi, reef fin fishing)</p> <p>Support for local fisherman preparing licenses (barramundi), input into management plans.</p> <p>Some districts conduct extension work from district level if sufficient staff</p> | |

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Community Justice

| <i>National</i> | <i>Provincial/District</i> | <i>Local</i> |
|---|---|---|
| Training | | |
| <p>Develop training materials for Village Court officials and Land Mediators, train trainers for Village Court officials; provide training to Land Mediators</p> <p>Review and update curriculum materials for training; deliver materials to provincial headquarters</p> | <p>Provide venue for training Village Court officials and Land Mediators</p> <p>Distribute curriculum materials to districts.</p> <p>Conduct training in districts (may be done by provincial or district staff)</p> <p>District provides logistic support for training.</p> | <p>Identify training venues</p> |
| Policy, procedures, inspection and monitoring | | |
| <p>Develop policy and procedures for Village Courts (? And Land Mediators?)</p> <p>Develop reporting format, deliver to provinces</p> <p>Monitor performance</p> <p>Conduct inspection visits</p> <p>Maintain records of land mediation proceedings</p> | <p>Review and liaison in relation to policy and procedures (may be done at district level if there are staff)</p> <p>Distribute report format to districts and collate reports for presentation to National Dept of AGs</p> <p>Districts ensure reports completed by Village Court officials</p> <p>Inspection and audit of Village Courts (may be done at district level if there are staff located there)</p> <p>Keep Village Courts data</p> <p>Maintain records of land mediation proceedings (districts also maintain records)</p> | <p>Audit assets of Village Courts; identify courts for audit</p> <p>Submit records of land mediation to district/province</p> |

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| <i>National</i> | <i>Provincial/District</i> | <i>Local</i> |
|---|--|---|
| Allowances | | |
| Set allowances level for Village Court officials and Land Mediators | Provide funding for and distribute allowances to Village Court officials and Land Mediators. Districts may assist in distributing allowances. | Provide venue for Village Court hearings |
| Appointment of officials | | |
| Appointment of Village Court magistrates (national Minister) Gazette appointment of Land Court Mediators | Provide shortlist of candidates for appointment of Village Court magistrates Appointment of Peace officers and Village Court Clerks District nominates Peace Officers and Village Court Clerks for appointment by Provincial Administrator Provincial Land Disputes Committee nominates Land Mediators; Land Court Magistrate appoints ad-hoc Mediators (<i>check Land Disputes Settlement Act</i>) District liaises re appointment of Mediators | Liaison and identification of candidates for appointment as Village Court officials Liaison and identification of candidates for appointment as Land Mediators |
| Court fees and fines | | |
| Set maximum level of court fees and fines Provide accounting system for court fees and fines | Collection of court fees and fines and pay to LLG Maintain accounting of court fees and fines (may be done at district level if there are staff located there) | Receive Village Court fines and fees and account properly for them |

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| <i>National</i> | <i>Provincial/District</i> | <i>Local</i> |
|---|---|--|
| Establishment of areas | | |
| Formal establishment Village Courts area (national Minister) | Approve establishment of new Village Court areas and recommend to National Minister (district involved in assessing proposal) | Identify need for new Village Court areas |
| Uniforms | | |
| Approve uniform design for Village Court officials and Land Mediators; purchase uniforms and deliver to provincial headquarters | District submits requirement for uniforms to Province Province submits requirement for uniforms to National Department | LLG submits requirement for uniforms to District. Distribution of uniforms to officials |

This document has been prepared by the National Economic and Fiscal Commission for the purposes of the Review of Intergovernmental Financing Arrangements. It represents the NEFC's findings as to the current distribution of responsibilities between different levels of government. The purpose of the document is to help ensure that funding for provincial and local governments is based on the responsibilities they are expected to perform. It is not final, and will be subject to further consultations with provincial governments and national agencies.

Community-based corrections (probation; parole)

| <i>National</i> | <i>Provincial/District</i> | <i>Local</i> |
|---|---|--|
| Appointment of officials | | |
| Gazette appointment of Juvenile Court Officers, parole officers and probation officers | Districts nominate candidates for appointment. | |
| Policy, procedures, operations, awareness | | |
| Develop policy, procedures, inspection format, deliver to provinces; Operate regional offices of CBC (Department of Attorney-General), monitor conduct of community-based corrections by provinces Develop awareness materials in three languages; deliver to provincial headquarters | Conduct supervision of offenders in province Provincial staff supervise and inspect volunteer parole officers, juvenile court officers Conduct awareness campaigns Districts coordinate awareness campaigns, meetings etc. at district level | Oversight of work programs??? Provide materials and report to district Assist in organizing community meetings Participate in awareness programs |
| Funding | | |
| Provide <u>funding for supervision of offenders</u> ; create positions and <u>budget salary of CBC officers in province</u> Provide <u>funding for allowances for volunteers</u> Determine allowance rates for volunteer officers | Distribute allowances to volunteers (districts may be involved) | |

PRELIMINARY DRAFT ONLY

| <i>National</i> | <i>Provincial/District</i> | <i>Local</i> |
|--|--|----------------------------------|
| Training | | |
| Develop curriculum and training materials, update regularly, conduct training of CBC staff | Provide officers for training; train staff in districts Deliver training materials to districts. Districts identify candidates for training and arrange venue. | Identify candidates for training |
| Sector coordination | | |
| | Support Provincial Peace and Good Order Committee | |